



## **CITY COUNCIL MINUTES**

**Tuesday, February 19, 2019**

**6:00 pm**  
**Conference Room C113B&C**

**Work Session**  
**150 E. Main Street**

**7:00 pm**  
**Civic Center Shirley Huffman Auditorium**

**City Council Regular Session**  
**150 E. Main Street**

**1. Work Session – 6:00 pm – Conference Room C113B&C:**

- A. City of Hillsboro and Hillsboro Chamber of Commerce Joint Homelessness Task Force Discussion and Outcomes

The work session was held.

**Regular Session – 7 pm – Shirley Huffman Auditorium**

**Pledge of Allegiance – Mayor Steve Callaway**

**Call to Order – Roll Call**

**Present:** Mayor Steve Callaway and Councilors Olivia Alcaire, Anthony Martin, Beach Pace, Rick Van Beveren, Fred Nachtigal, and Kyle Allen (via teleconference)

**Staff Present:** Robby Hammond, Aubrey Minear, Mark Jackson, Melissa Moore, Colin Miletich, Lee Dobrowolski, Greg Mont, Hillary Ostlund, Simone Brooks, Patrick Preston, Dave Miletich, Dan Dias, Shannon Walton-Clark, Colin Cooper, Jeroen Kok, Ryan Stee, Maria Schlangen, Megan Eatough, Chris Hartye, Suzanne Linneen, Kevin Hanway, Andy Smith, and Dan O’Loughlin

**2. Presentations and Appointments:**

- A. Presentation of the 2019 Picture Hillsboro Selection

**3. Public Comment Regarding Items Listed On The Agenda:**

- A. None.

**4. Consent Agenda:**

- A. Consider Finance Committee's recommendation to approve the following mid-year new positions and reclassifications, including any budget revisions and necessary transfer of appropriations.

Water Resource Specialist  
Community Development Project Manager  
Information Services - Fiber to the Home - Network Administrator  
Reclassification of Business Development Coordinator to Economic Development Supervisor  
Reclassification of Project Specialist to Management Analyst  
Reclassification of vacant Library Clerk position to Librarian

- B. Consider Finance Committee's recommendation to execute a contract with Great Lakes Data Systems to provide the operational service and support software for the fiber broadband utility.
- C. Consider Finance Committee's recommendation to approve an amendment to the intergovernmental agreement with the Hillsboro School District, dated October 30, 2018; and approve issuance of a purchase order to Henkels and McCoy, the District's contractor responsible for installing and building the fiber network, and the transfer of any necessary appropriations.

Motion was made by Nachtigal, seconded by Van Beveren, to approve the Consent Agenda as presented. The motion passed unanimously with Alcaire, Allen, Pace, Martin, Van Beveren, and Nachtigal voting in favor.

**5. Public Hearings:**

- A. None.

**6. Unfinished Business:**

- A. None.

**7. Ordinances:**

**First Reading:**

- A. Consider Utility Commission's recommendation to adopt an ordinance authorizing the issuance of water revenue bonds for projects and refunding bonds. Ordinance No. 6295 was available.

Motion was made by Nachtigal, seconded by Martin, to approve the first reading of Ordinance No. 6295. Roll call on the motion was as follows: Martin, aye, Allen, aye, Alcaire, aye, Pace, aye, Van Beveren, aye, Nachtigal, aye. The motion passed unanimously and the first reading of Ordinance No. 6295 was approved.

**Second Reading:**

- B. Consider adopting an ordinance adding Subchapter 3.40 to the Hillsboro Municipal Code enabling the City to administer an affordable housing tax exemption program for non-profit housing providers. Ordinance No. 6291 was available.

Motion was made by Alcaire, seconded by Nachtigal, to adopt Ordinance No. 6291. Roll call on the motion was as follows: Alcaire, aye, Allen, aye, Pace, aye, Martin, aye, Nachtigal, aye, Van Beveren, aye. The motion passed and Ordinance No. 6291 was adopted.

- C. Annexation 004-18: Flexential: Consider adopting an ordinance approving an annexation of a property 16.99 acres in size, located in the North Hillsboro Community Plan area. Ordinance No. 6292 was available.

Motion was made by Nachtigal, seconded by Martin, to adopt Ordinance No. 6292. Roll call on the motion was as follows: Alcaire, aye, Allen, aye, Pace, aye, Martin, aye, Nachtigal, aye, Van Beveren, aye. The motion passed and Ordinance No. 6292 was adopted.

- D. Zone Change 007-18: Flexential: Consider adopting an ordinance approving a City initiated zone change from County Future Development 20 to City Industrial Sanctuary and apply Floodplain and Significant Natural Resource Overlays. Ordinance No. 6293 was available.

Motion was made by Nachtigal, seconded by Pace, to adopt Ordinance No. 6293. Roll call on the motion was as follows: Alcaire, aye, Allen, aye, Pace, aye, Martin, aye, Nachtigal, aye, Van Beveren, aye. The motion passed and Ordinance No. 6293 was adopted.

- E. Community Development Code Amendment 004-18: Omnibus: Consider Planning Commission's recommendation to adopt an ordinance approving a package of minor amendments to clarify Community Development Code language and implementation. Ordinance No. 6294 was available.

Motion was made by Nachtigal, seconded by Pace, to adopt Ordinance No. 6294. Roll call on the motion was as follows: Alcaire, aye, Allen, aye, Pace, aye, Martin, aye, Nachtigal, aye, Van Beveren, aye. The motion passed and Ordinance No. 6294 was adopted.

## **8. New Business:**

- A. Consider Utilities Commission's recommendation to adopt a resolution adopting fiscal policies for City water funds. Resolution No. 2621 was available.

Motion was made by Nachtigal, seconded by Van Beveren, to approve Resolution No. 2621. The motion passed unanimously with Alcaire, Martin, Allen, Pace, Nachtigal, and Van Beveren voting in favor. Resolution No. 2621 was adopted.

- B. Consider approving a Local Improvement District apportionment in Pod A of the Reed's Crossing Development area in South Hillsboro. Resolution No. 2622 was available.

Motion was made by Nachtigal, seconded by Martin, to approve Resolution No. 2622. The motion passed unanimously with Alcaire, Martin, Allen, Pace, Nachtigal, and Van Beveren voting in favor. Resolution No. 2622 was adopted.

- C. Consider approving a Local Improvement District apportionment in Pod C of the Reed's Crossing Development area in South Hillsboro. Resolution No. 2623 was available.

Motion was made by Nachtigal seconded by Pace, to approve Resolution No. 2623. The motion passed unanimously with Alcaire, Martin, Allen, Pace, Nachtigal, and Van Beveren voting in favor. Resolution No. 2623 was adopted.

- D. Consider Parks & Recreation Commission's recommendation to adopt a resolution adopting the Crescent Park Greenway Concept Plan. Resolution No. 2624 was available.

Jeroen Kok, Parks & Recreation Manager, and Ryan Stee, Project Manager, showed a video and PowerPoint presentation overviewing the Crescent Park Greenway Concept Plan.

Councilor Pace inquired about sections of trail that will close due to excess water. She said some might use the trail as a way to commute. Mr. Stee said the trail includes redundant pathways that will accommodate closures throughout the year.

In response to Councilor Martin regarding the future of the plan as the boundaries of Hillsboro change, Mr. Stee said the plan will be implemented in phases allowing time for relationships to be built in agricultural areas. He spoke of the history of Hillsboro and the importance of highlighting its agricultural background.

Mayor Callaway recognized the Parks & Recreation Commission members in the audience and thanked them for their sharing passion for parks and recreational opportunities.

Motion was made by Pace, seconded by Martin, to approve Resolution No. 2624. The motion passed unanimously with Alcaire, Martin, Allen, Pace, Nachtigal, and Van Beveren voting in favor. Resolution No. 2624 was adopted.

- E. Consider Finance Committee's recommendation to approve one-time contributions to Bag & Baggage Productions and HART Theatre, \$56,920 and \$9,540, respectively.

Motion was made by Martin, seconded by Pace, to approve one-time contributions to Bag & Baggage Productions and HART Theatre, \$56,920 and \$9,540, respectively. The motion passed unanimously with Alcaire, Martin, Allen, Pace, and Van Beveren voting in favor. Councilor Nachtigal abstained from voting due to a conflict of interest – his spouse serves on the Board of Bag & Baggage.

**9. Public Comment Regarding Items Not Listed On The Agenda:**

- A. Victor Fiore, Hillsboro, expressed concern for a proposed sidewalk accompanying the NE 69<sup>th</sup> Bridge Replacement. He said it violates the Hillsboro Municipal Code as well as removes trees that don't need to be removed.

**10. City Manager Report:**

Mr. Hammond recognized the Hillsboro Police and Fire Department for effectively working together while serving the community. Secondly, he said the Youth Advisory Council provided testimony on Salem on the plastic bag ban.

**11. Advice/Information Items:**

- A. None.

The meeting was adjourned to work session at 7:34 pm.

**12. Work Session – Following Regular Session – Conference Room C113B&C:**

- A. Land Use and Housing Overview – presented by Dan Dias, Economic and Community Development Director, Colin Cooper, Planning Director and Chris Hartye, Senior Project Manager

The work session was held.

**13. Work Session – Following Work Session – Conference Room C113B&C:**

- A. City Manager Vacancy Process – Presented by Lisa Colling, Human Resources Director and Katie Jensen, Human Resources Manager

The work session was held.

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Steve Callaway, Mayor

ATTEST: 

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Amber Ames, City Recorder